



# Rutherford County, Tennessee

## TITLE VI COMPLAINT FORM

The following information is needed in order to process your complaint:

1. What is/are the basis(es) on which you believe these alleged discriminatory actions were taken?

Race

Color

National Origin

Other, explain: \_\_\_\_\_

2. What is/are the date(s) of alleged discrimination? \_\_\_\_\_

3. Complainant's Contact Information

Name:		
Mailing Address:		
City:	State:	Zip Code:
Telephone Number:		

4. Name and Information of the Agency, Department, or Program that you believed discriminated against you:

Name:		
Mailing Address:		
City:	State:	Zip Code:
Telephone Number:		

5. In your own words, describe the alleged discrimination. Explain what happened and who you believe was responsible (add additional sheets of paper for space if needed):

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6. List the names and contact information of persons who may have knowledge of the alleged discrimination:

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7. Have you filed this complaint with any other federal, state, or local agency, or with any federal or state court? Check all that apply.

Federal Agency  
 State Court

Federal Court  
 Local Agency

State Agency

If so, provide information about a contact person at the agency/court where the complaint was filed.

Name:		
Mailing Address:		
City:	State:	Zip Code:
Telephone Number:		

The complaint will not be accepted if it has not been signed. Please sign and date this complaint form below. You may attach any written material or other supporting information that may be relevant to your claim.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Submit the claim and any additional information to:

**Sonya Stephenson**

Rutherford County Human Resources Director / ADA, Open Records & Title VI Coordinator

303 N. Church St., Ste 200

Murfreesboro, TN 37130

Phone: 615-494-4480 Ext.6 / Fax: 615-907-5699

\*A formal complaint must be filed within 180 days of the occurrence of the alleged discriminatory act.

\*If this allegation is regarding employment discrimination, please contact the **Tennessee Human Rights Commission** or the **Equal Opportunity Commission**

\*Title XI complaints may also be filed with the **Tennessee Human Rights Commission, Federal Highway Administration, Federal Transit Authority, Federal Aviation Administration, and the U.S. Department of Justice.**

TN Human Rights Commission  
William T. Snodgrass BLD/TN Towers  
312 Rosa Parks AVE, 23rd Floor,  
Nashville, TN 37243  
Phone: 800.251.3589

FTA Office of Civil Rights  
Title VI Program Coordinator  
East Building, 5th Floor -TCR  
1200 New Jersey AVE, S.E.,  
Washington, DC 20590  
Phone: 888.446.4511

Equal Employment Opportunity Commission  
50 Vantage Way, Suite 202  
Nashville, TN 37228-9940  
Phone: 800.660.4000  
TTY: 800.669.6820

Federal Aviation Administration  
Office of Civil Rights  
RM 1030, ACR-1  
800 Independence AVE, SW  
Washington, DC 20591  
Phone: 888.954.8688

FHWA Office of Civil Rights  
200 New Jersey AVE, S.E.,  
8th Floor E81-314  
Washington, DC 20590  
Phone:202.366.0693

US Department of Justice  
Civil Rights Division  
Federal Coordination and Compliance Section, NWB  
950 Pennsylvania AVE, N.W  
Washington, D.C. 20530  
Phone: 202.514.0716